

## Old Duke Events Calendar

- Static web calendar site with no ability to promote events
- Limited ability to select events by event type (limited to pre-grouped categories)
- Inability to select all events for a given calendar group
- No support for generating RSS feeds
- Ongoing events always displayed at the top of the day's list of events making it difficult to identify events for the selected timeframe
- Displays lengthy event descriptions making it more difficult to look through the event listing due to the amount of scrolling needed
- All events displayed are "confirmed;" cannot display "tentative" or "cancelled" easily
- Limited search ability on calendar site
- No support for event images
- No public submission of event available
- No ability to import event into personal calendar
- No ability to provide link to location URL's

### User Interface

- User has limited recurrence pattern available during event entry
- User cannot make a universal change to a recurring event, but has to make any changes to each instance of the event
- User has a choice of 8 event types for each event entered
- All events entered into the event calendar are displayed on the calendar.duke.edu site so departments need to use a different calendar for department/group-only events
- User can select a display time that is different from the actual event time
- User enters a summary description and a detailed description (which can be the same)

## New Duke Events Calendar

- Web calendar site will provide event promotion for up to 3 events
- Ability to select events by event type for any, or a grouping of, categories
- Ability to select all events for a given calendar group
- Ability to generate RSS feeds for selected events
- Ongoing events displayed in a separate area of the page with end date listed making it easier to identify events for the selected timeframe
- Initial display of events will list minimal event information using 2 lines/event unless "Details" is selected (max. of 500 characters/description)
- Event will display "Cancelled" or "Tentative" as appropriate
- Advanced search option available
- Events can have image URL to display
- Public event submission available w/Duke NetID
- Will be able to download iCal (.ics) file for import into personal calendar
- Events at Duke campus locations provide link to Duke map for the building

### User Interface

- User has almost unlimited ability to enter any type of recurring pattern for an event
- User has the ability to make changes to the "master" for a recurring event or to make changes to individual instances of a recurring event
- User has choice of 30+ event types for each event entered
- User can select the "Local" category which prevents the event from displaying on the calendar.duke.edu site, but the event is available among all group's events via XML
- The event time is the same as the display time for an event
- User enters only one description that is available via event's "Details"